

## **MELANIE EDMENSON SCHOOL OF DANCE SAFEGUARDING POLICY**

- : All children and adults are treated with respect in our School
- :We will ensure a safe and comfortable environment is available for all classes.
- :All staff have enhanced disclosure and first aid certificate.
- :All staff are qualified members of RAD and IDTA .
- :All staff adhere to the schools professional code of conduct.
- :All staff continue to participate in professional development
- :The school holds a current insurance policy.

### **:Physical contact**

Physical contact may be required for correctional purposes and with small children contact will be needed during class i.e. holding hands.

No private contact will be made and younger children will be taken to toilet by parents or guardians only.

### **:First Aid**

Our teachers are trained in first aid any accidents will be reported and logged into our incident book.

Parents are required to inform teachers of any medical condition or injury that may cause concern during a class.

### **:Photographs and Videos**

Parents are asked to complete a consent form for the use of photographs and videos taken by the Dance School..We will not use photographs without consent.

Parents are not allowed to take photographs on the dance premises of any children other than their own and are not permitted to use on social media without the consent of the parent/guardian of children involved.

### **:Studio /Dance hall**

Parents are asked to stay with any junior age children until the class has started and return 5 minutes before the end of the class to ensure safe collection.

Pre school and infant age children – parents are required to stay in the building for duration of the class if you have to leave you must inform the teacher.

If another person is collecting your child from class you must inform the teacher at the start of the lesson.

If any parent is late to collect a child we will ensure the child is kept in the dance studio with the teacher.

Pupils must inform the dance teacher at the beginning of lesson if pupils are being allowed to walk home unsupervised.

**Melanie Edmenson School of Dance  
Scorton House  
DL106DZ**